

# Wilkinsburg Police Department

## Safety Inspection Plan

### *Exterior Premises*

- Address-identifiable
- Access-maintained
- Hydrants-3' clearance around
- Housekeeping-not an arsonist target

### *Egress*

- Recognizable-exit signs
- Unobstructed-nothing in exit pathways obstructing required exit width
- Unlocked-all exit doors shall be unlocked during business hours, always providing ways to get out
- Illuminated-means of egress must be illuminated when building is occupied
- Combustible storage-prohibited near exits, exit enclosures, or under stairways

### *Electrical*

- Circuit Breaker Panel Boxes-labeled breakers, proper access in front of (30" x 78")
- Electrical/Mechanical Room Housekeeping-no combustible storage allowed
- Overloaded circuits? Recommend extra circuit or use power taps
- Extension cords-plugged into outlet or power tap directly, not piggybacked, proper size, not used as substitute for permanent wiring, serves only one portable appliance, listed for intended use
- Power Taps (Power Strips)-shall be listed, directly plugged into permanently installed receptacle, not piggybacked
- Electric Motors-maintained & clean

### *Fire Extinguisher*

- Training-"PASS"
- Proper extinguishers
  - Low hazard-min. 2A10BC, 75' travel dist.
  - Ordinary hazard-min. 2A10BC (30'), 2A20BC (50')
  - Extra hazard-min. 4A40BC (30'), 4A80BC (50')
  - Type K in commercial kitchens-within 30' of heat producing equipment
- Proper locations-near exit doors where possible, not exceeding maximum travel distance, properly mounted (max. 5' high if <40 lbs., max 3 ½' if >40 lbs. In all cases, min. 4" above ground)
- Proper maintenance-annual service required, six year service collar on extinguishers requiring a 12 year hydrostatic test

### *Fire/Smoke Separations*

- Properly maintained-self closing doors not propped open, smoke and fire doors able to fully close upon activation

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### *Flammable Storage*

- Liquid storage indoors- > 10 gallons must be stored in liquid storage cabinet(s)
- Retail Class 1 liquids-max. total 30 gal. Unsprinklered building, 60 gal. Sprinklered building; max. Height 6' on metal shelves or 4' 6" on pallets, piles or racks; max. Metal container size=5 gal.; no combustibles stored above.

### *Heat Sources*

- Ignition sources-prohibited near fumes, clearance to combustibles to be maintained
- Portable Heaters-tip over and high temperature limiting features required and 3' clearance to combustibles

### *Combustible Materials/Storage*

- Combustible indoor storage-to be orderly, 2' from ceiling (unsprinklered), 18" or more below sprinkler heads
- Combustible outdoor storage- dumpsters min. 5' from buildings, 10' from property lines
- Decorations-to be non-flammable or treated flame resistant

### *Fire Protection/Detection Maintenance*

- Sprinkler system-annual service
- Alarm system-annual service
- Kitchen hood suppression system-6 mos. Service
- Standpipe systems-every 5 years

### *Special Occupancy Requirements*

- Consult Fire Department or Code Enforcement Department
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## Specific Police / Security Issues

### *Front Entrance*

- All exterior doors and windows are solid construction and strong enough to withstand force
- Hinges cannot be accessed from outside
- No openings in door that are close to the locking mechanisms such as mail slots
- Deadbolt has at least a one inch throw
- All doors and windows have proper locking devices
- All entrances and egresses properly lighted
- Are entrances and exits free of landscaping obstructions
- Is the mailbox secure
- If property accessible from a rear alley, is the address visible from there

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### *Upper Floors*

- Are upper floor windows and accesses clear from roof tops, garages and trees
- Are ladders and other climbing devices in these areas

### *Inside the Property*

- Are tangible property items marked or engraved in some manner. Also a list of serial numbers
- Are timers, motion lights or steady lights used during off hours
- Is interior visible from the street or sidewalk to passing police patrols
- Do you have an alarm system? If so is it checked and serviced regularly.
- What areas are alarmed and are locations easily notable to police
- Are there alarm system signs or notices posted
- **DO THE POLICE HAVE CONTACT INFORMATION FOR YOU AND YOUR PROPERTY**